

DRAFT

EVELINE TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING MINUTES  
EVELINE TOWNSHIP HALL  
8525 FERRY ROAD  
EAST JORDAN, MI 49727  
TUESDAY APRIL 9, 2024  
7:00 P.M.

1. **CALL TO ORDER:** The monthly meeting of the Township Board of Trustees was opened at 7:00 p.m. by Supervisor Vron dran with the Pledge of Allegiance.

**ATTENDING:** Board members present, Trustee Eric Beishlag, Trustee Janet Blossom, Clerk Sandi Whiteford and Supervisor John Vron dran. Treasurer Ron Chapman was attending via phone. Zoning Administrator Will Trute and residents Chris Brown, Yvonne Pentacost, Amanda Looze, Jodi Thompson and Susan Vron dran were also in attendance.

2. **PUBLIC COMMENT REGARDING AGENDA ITEMS:** No comments received.
3. **AGENDA:** Mr. Beishlag made a motion supported by Ms. Blossom to accept the agenda as amended, adding 6.a Cemetery Monument. Motion Approved
4. **MINUTES:** Mr. Beishlag made a motion to approve the March 12, 2024 meeting minutes as written. Motion supported by Ms. Blossom. Motion Approved.
5. **PAYMENT OF BILLS:** Ms. Blossom made a motion to approve payment of bills in the amount of \$20,803.47. Checks numbered 1466 to 1495 as well as EFT payments to the IRS and State of Michigan. Motion supported by Mr. Beishlag.  
Upon roll call vote the following voted:  
Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Vron dran  
Nay: None  
Absent: Mr. Chapman  
Motion Approved.
6. **TREASURER'S REPORT:** As of March 31, 2024, the General Fund balance, including Schwab Money Market of \$4,698.52, Horizon CD of \$1,025,960.80, 4Front CD \$1,057,040.62 and the General Fund Checking of \$359,974.69 is \$2,447,674.63. Road Fund \$103,741.47, Horizon CD Roads \$900,000.00, Total Road Fund \$1,003,741.47. Fire and Ambulance Fund \$21,335.47 Horizon CD, Fire /EMS \$450,000.00, Total Fire/EMS \$471,335.47. and Tax Account \$8,048.57. Accounts balance with Clerk, supported by the balance sheet. Mr. Chapman noted that included in the General Fund balance is the ARPA Fund Monies of \$64,111.30. These funds are restricted for use as dictated by the Rescue Fund regulations.

7. **CORRESPONDENCE:** No Correspondence received.
8. **PLANNING COMMISSION REPORT:** Mr. Beishlag reported that the Planning Commission meeting was called to order at Hungry Duck Adventure Farm and reconvened at the Eveline Township Hall. Approved use of the cooler to display food items for sale during regular business hours and approved the one-time event, Business After Hours, from 5:00 pm to 7:00 pm, May 22, 2024. Will hold SDP rezone application public hearing on May 8, 2024. Mr. Beishlag requested approval to pursue information on a property that may be of interest to the Township. Motion was made by Mrs. Whiteford and supported by Ms. Blossom for Mr. Beishlag to pursue information regarding the property.  
Upon roll call vote the following voted:  
Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Vron dran  
Nay: None  
Absent: Mr. Chapman  
Motion Approved.
9. **SPLIT COMMITTEE REPORT:** No land division were requested.
10. **ASSESSOR REPORT:** Assessor is on vacation.
11. **ZONING REPORT:** Zoning Administrator Trute reported that to date for 2024 9 permits have been issued, 36 Short-Term Rental permits have been issued, Granicus Software reports 21 properties actively renting that wither never had an STR License or have permits that have expired. Two Waterfront Greenbelt Plans approved, one parcel division approved, one re-zone in process, request from a resident to allow neighbors to share docks and potential hearing regarding a nonconformance conversion from Class B to Class A. Short-Term Rental Application was discussed. Mr. Beishlag made a motion to approved the changes to the STR application, motion supported by Ms. Blossom. Motion approved. Ms. Blossom made a motion to change Salaries and Fees Schedule wording from permit to license, motion supported by Mr. Beishlag. Motion approved. Change wording in dock ordinance to allow sharing of docks if agreeable by residents was discussed. Mr. Beishlag will present to Planning Commission.
12. **RYAN DEERY – CHARLEVOIX PUBLIC LIBRARY:** Provided a report on the functions and patronage of the library. Stated that the last payment on the 20-year bond was made and the library is now debt free. The .65 operating millage has expired. They will ask for a ten-year renewal as well as roof and lighting repairs and additional facility costs. Introduced Jody Thompson, the current Eveline Township Representative to the library board. Stated her appointment term is up and stated Jody would like to continue as the representative. Ms. Blossom made a motion to re-appoint Jody Thompson as the Eveline Township Representative to the Charlevoix Library Board for a three-year term. Motion supported by Mr. Beishlag. Motion approved.

- 13. BETH FREEMAN – NATIONAL LIBRARY WEEK:** Requested the Eveline Township Board of Trustees issue a proclamation declaring National Library Week in Eveline Township April 7 – 13, 2024. Mr. Beishlag made a motion to adopt the proclamation supported by Mrs. Whiteford. Motion approved.
- 14. AT&T METRO ACT RIGHT OF WAY PERMIT EXTENSION:** Mr. Beishlag made a motion to approved the AT&T Metro Act Right of Way Permit Extension, term to end on June 30, 2029. Motion supported by Ms. Blossom. Motion approved.
- 15. GRANICUS SOFTWARE RENEWAL:** Following discussion, Ms. Blossom made a motion to table Granicus Software Renewal until the May 14, 2024 meeting of the Board of Trustees to give the Zoning Administrator additional time to evaluate the information provided to the Township. Motion supported by Mr. Beishlag. Motion approved.
- 16. ROADS – WASHINGTON STREET AND PHELPS ROAD:** Received bids for improvements on Washington Street and Phelps Road. Mr. Beishlag made a motion to accept the bid of \$181,780.99 from Tri-County Excavating, LLC for improvements on .39 Miles of paving and restoration on Phelps Road from M-66 to Ranney Road. Completion date September 27, 2024. Motion supported by Ms. Blossom.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Vrondran

Nay: None

Absent: Mr. Chapman

Motion Approved.

Ms. Blossom made a motion to accept the bid of \$280,527.50 from Tri-County Excavating, LLC for improvements on .63 Miles of paving and improvements on Washington Street from existing pavement end south to Seasonal Road sign. Completion date September 27, 2024. Motion supported by Mr. Beishlag.

Upon roll call vote the following voted:

Aye: Mr. Beishlag, Mrs. Whiteford, Ms. Blossom, Mr. Vrondran

Nay: None

Absent: Mr. Chapman

Motion Approved.

- 17. PUBLIC COMMENT REGARDING NON-AGENDA ITEMS:** No comments received.

- 18. BOARD COMMENTS:** Mr. Beishlag stated that with all the changes that have occurred in recent years, the Clerks position has essentially become full time. Mr. Beishlag made a motion to authorize the clerk to determine what assistance is needed and present to the board. Motion supported by Ms. Blossom. Motion approved.

19. **ADJOURNMENT:** There being no further business before the board at 8:14 p.m.  
Mr. Vrondran adjourned the meeting.

Respectfully,

Sandi Whiteford, Clerk